

Position: Audit and Accounts Senior

Location: Keighley

Salary: dependent upon experience and level of qualification

Benefits: Generous annual leave, onsite parking, company pension, life insurance, flexible employer and staff events

Work Model: Monday – Thursday, 8.30am – 5pm and Friday, 8.30am – 4pm

We are a well-established Accountancy Practice based in Keighley, looking for an audit and accounts senior to join our team.

We are offering the opportunity to work in a friendly and supportive environment where your contribution will be valued and rewarded. With a commitment to ongoing training and development, we are dedicated to helping you achieve your professional goals and progress within the company.

Responsibilities:

- Preparing accounts and audit assignments, across a wide variety of industry sectors.
- You would be responsible for planning the audits right through to completion sections.
- Performing on-site audit work, either as part of a team or on own.
- Reviewing juniors work and offering training.
- Identify risks and control weaknesses and provide recommendations to management for improvement.
- Ensure timely completion of audit and accounts projects within budget and in accordance with professional standards.
- Preparing accounts for sole traders, partnerships, and limited companies.
- Preparing corporation tax returns for manager review.
- Preparing management accounts.

The ideal candidate:

- Motivated and detail-oriented individual who can effectively communicate with various stakeholders and work independently or as part of a team.
- A problem-solver with strong analytical skills, and a desire to continuously learn and grow.
- Excellent organisational skills and the ability to work under pressure and to deadlines.

- Ability to manage own workload effectively.
- Audit experience is essential, with a minimum of three years' experience in a similar role, within an accountancy practice.
- Strong understanding of accounting and audit methodology.
- Fully or part qualified ACA or ACCA
- Full driving license
- Able to use complex excel functions

This role will be a perfect next step for an experienced Accountant and Auditor looking to develop their role within a progressive and forward-thinking team.

You will have had experience of leading small audits from the planning stage right through to the completion stage including supervising junior members of staff within your audit team and be in the process of studying for the professional stage of the ACA qualification or ACCA equivalent.

Don't miss out on this exciting opportunity to take your career to the next level. Apply now, by letter/email, enclosing a copy of your CV.

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